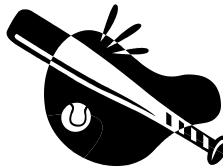


The Rising Sun Athletic Association

By-Laws of the Association



"For The Kids"



Approved by the General Membership November of 2006

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ARTICLE ONE - LEGALITY OF THE ASSOCIATION

Section One -

On the 7th day of May in the year 1970 “The Rising Sun Athletic Association” was granted a charter in Youth Sports through proceedings held for the Court of the Commonwealth of Pennsylvania, in the County of Berks. (Book volume 23 page 312) A full copy of the charter is available through the County of Berks.

Section Two -

The original by-laws of this association were passed and approved on June the 1st, 1970 Which gives the association the authority and right to revises these by-laws at any time... they have been revised in the following years...

- 1973 - Forrest Moyer, Bill Beck, Elsie Care, Louis Law, Ken Van Busiak & Ben Leisey
- 1982 - Randy Dietrich, Tony Zonka, Don Shue, Larry Moyer Sr., Bill Beck, Elsie Care, Glenn Care, Kathy Musser, and Marla Scolastico
- 1990 - Louie Albert, Candi Snyder, Keith Snyder, Cathy Stoyer, & Larry Waldbiesser Sr.
- 2002 - Steve Podguski, Don Taddie, Eric Snyder, Chuck Kochel & Wayne Daubenspeck
- 2006 - Steve Podguski, Chuck Kochel, Dave Pacharis, Rob Berger, Tonya Berger, & Stacie Delinko

Section Three -

As a certified youth organization, under the rules and regulations of the holder of permits from the Reading School District and the City of Reading any member of the BOD has the authority and the right to eject any person or persons who are found to be in violation of the rules and regulations of this association, the Reading School District and the City of Reading. Failure to vacate any building or field when instructed to do so will result in immediate suspension of any such person and the City of Reading Police Department will be called and any such person will be removed by their authority.

Section Four -

The Association under the Authority of the Presiding President and/or the BOD has the right to withhold anything that the association provides to it’s membership, parents, fans & volunteers for just cause.

Section Five -

If and when it comes that the Rising Sun AA ceases to exist. After all debts and bills are paid in full any remaining money shall be donated to the City of Reading’s Department of Recreation to be used for the programs at the 11th and Pike Recreation Center.

ARTICLE TWO - MISSION OF THE ASSOCIATION

Section One -

The purpose of this association shall be to develop, implement, and supervise athletic activities for children between the ages of 4 through 12 in the greater Reading, PA area. To acquire, hold, buy or have property, equipment, uniforms, and all other items needed to run such programs. To make financial contributions to other organizations that serve youth in general. To do all other things to forward the interest of sporting activities in the youth and the community at large, of the greater Reading, PA area. Further to help to maintain and upkeep the 11th and Pike Playground, the official home of Rising Sun Sports.

ARTICLE THREE - ORGANIZATION OF THE ASSOCIATION

Section One -

The official name of this organization shall be "The Rising Sun Athletic Association" hereafter referred to as RSAA.

Section Two -

All meetings shall be conducted under the "Robert's Rules of Order" format.

Section Three -

The final decision making authority will rest with the entire Board of Directors (hereafter referred to as BOD) elected and appointed. A majority vote shall prevail unless a 2/3 vote is needed as stated elsewhere herein.

Section Four -

All decisions of the BOD are final. Except as stated elsewhere herein.

Section Five -

Any member shall have the right to appeal the decision of the BOD by adhering to the following policy. Failure to follow this policy will result in any appeal being declared invalid. Any member who feels that any decision made by the BOD is wrong or detrimental to the organization may write and file an "appeal of decision" to the current President. This MUST be done within 15 days after the decision in question has been made. If the current President feels that a decision has been made in error. Then he shall convene the BOD and any such person shall be given time to state his/her case to the BOD. After hearing testimony the BOD shall then give a final decision on the matter that is being appealed. If the President finds that the appeal is invalid or has no authority he may reject any such appeal in writing to those filing and asking for the appeal.

Section Six -

Meetings of the general membership shall be held once during each sport as follows. February (basketball) May (baseball) September (cheerleading/football) October (nomination meeting) November (election meeting).

Section Seven -

The BOD at the discretion of the President, may meet in the following months January, March, April, June & July if there is significant business to attend to. The President at his/her discretion may use electronic means (e-mail) or other means to compel the Board to come to a decision on any one matter. In-between meeting dates.

Section Eight -

These by-laws may be changed by addendum, or revision. Proposed changes will be introduced at any general membership meeting and will sit on the table for no more than two (2) consecutive general meetings. At which time the proposed changes will be voted upon for passage or rejection. If no vote is taken at the second meeting than the changes are automatically put into place.

ARTICLE FOUR - MEMBERSHIP

Section One -

A person, subject to BOD approval, shall become a member in good standing when they register their child or children for any RSAA program, league or event. Or volunteer their time and efforts on behalf of the association. Participants are just that, the parents of our participants become members of this association and are responsible for the actions weather good or bad for all of their children, family members, friends or any other person they may bring to any RSAA program, league, game or event. In order to be nominated, elected for or run for any office a member must attend at least two general meetings during the year.

Section Two -

All members/participants MUST follow ALL of the rules and regulations of this association at all times.

Section Three -

All members/participants must follow the instructions given to them by their child's sport Director.

Section Four -

The RSAA holds the right and authority to deny, reject, suspend or expel any member, participant, coach, fan director, official or volunteer for violation of any RSAA rule, regulation, these by-laws or policy that has been set by the President and/or the BOD.

Section Five -

A member MUST be at least 18 years of age before they can be nominated for, be elected to, or appointed to any BOD position.

Section Six -

The President has and holds the authority to compel any member, participant or fan to come before the BOD or any committee there of; Failure to appear before the BOD or any committee after receiving communication to do so will result in any such person being suspended and possible expulsion from this association. Final determination will be made by the BOD as a whole.

Section Seven -

Any member may request to come before the BOD to lodge a complaint, or concern on any one matter. This must be done in writing to the current President. If the President deems that the complaint/concern is valid. Any such person shall be put on the agenda at the beginning on the very next scheduled meeting of the BOD. The President shall have and hold the authority to reject any such request with just cause.

ARTICLE FIVE - COACHES AND VOLUNTEERS

Section One -

Any person who is interested in filing any open Head Coaching position shall write a letter of intent to the presiding President and address it to "The Rising Sun Athletic Association, 1128 Pike Street, Reading, PA 19604" The President will forward any such letter to the proper Director in charge of the sport in which the position is open. ALL head coaching positions MUST be approved by the BOD as a whole.

Section Two -

Assistant coaching staff members will be approved by the Director in charge. The Director may reject any persons services as an assistant coach for just cause.

Section Three -

Assistant coaching staff members, to include but is not limited to: assistant coaches, team mothers, equipment managers, team scorekeepers are at will volunteers and can be dismissed immediately for just cause by the director in charge of the sport or the president.

Section Four -

Head Coaches may be dismissed for just cause by a majority vote of the BOD.

Section Five -

At the conclusion of each sport the director in charge shall give a written report to the president. This report shall give a review of each and every volunteer in the sport. And shall include recommendations for retention or dismissal, In which the BOD will review and discuss any and all action that should or will be taken through the report.

Section Six -

No volunteer shall ever be under the influence of illegal drugs or alcohol when involved with the children we serve. Violation will mean immediate suspension.

Section Seven -

Having consideration for smoking policies. No adult coach will smoke in the vicinity of the players benches, on the field of play or in the vicinity of our participants. ALL coaches and staff personnel will follow any rules that pertain to not smoking at all away games. As set by those in charge of our opponents.

Section Eight -

No person under the position of Director may purchase, or buy anything for the program/ league without the expressed permission of the Director or presiding President.

Section Nine -

Any person who is found guilty of any local, state or federal law in a district, state or federal court may be dismissed and/or restricted in their involvement in this organization by a majority vote of the BOD.

Section Ten -

Any person who misrepresents the Rising Sun AA in any official or unofficial capacity shall be disciplined by the BOD as a whole, the presiding President or the Sport Director in charge.

Section Eleven -

Parents/Guardians do not have a say in how any program shall be run. If a parent has any questions and/or concerns they are to follow the procedures stated herein.

ARTICLE SIX - CODE OF SPORTSMANSHIP AND CONDUCT

Section One -

This policy is to be followed by each and every head coach, assistant coach, assistant coaching staff member, participant, family member of any participant, parent or any person in attendance at any RSAA practice, game or event and at all times. NO EXCEPTIONS will be made for those found to be in violation of the following policy.

Section Two -

Recognizing the fact that unsportsmanlike conduct has no place in youth sports, and provides nothing but discredit to our organization, our volunteers, elected officers, appointed BOD members and most importantly our participants. No person shall engage any game official for the reason of disputing, challenging, protesting or verbally questioning any call that was or was not made by any game official.

Section Three -

Assistant coaches and coaching staff members, parents, and participants **do not hold the right or the authority to engage any game official for any reason at any time.** If found to be in violation of this most important policy any such person will be suspended to the sport director and president on the FIRST offence. Such suspension will result in all children of said adult to also be suspended. The suspension shall be at the discretion of the president and director in charge of the sport.

Section Four -

Head Coaches may engage game officials in a sportsmanlike manner. Once a game official answers your question, without regard to whether you like the answer or not. Your conversation is over. Move on and let the kids play.

Section Five -

It should be CLEARLY understood that the elected officers and the entire BOD will not tolerate any kind of unsportsmanlike conduct at any time for any reason and have taken a ZERO tolerance stance on such matters.

Section Six -

Being disrespectful to your director, not following your director's instructions, not following the instructions of any elected officer, or clearly being in violation of any RSAA rule, policy, or regulation is considered to be unsportsmanlike conduct.

ARTICLE SEVEN - CHAIN OF COMMAND

Section One -

The chain of command for this association is as follows. Failure to follow the chain of command may result in any appeal to be dismissed.

The President

The Vice-President

The Treasurer

The Secretary

The Three Elected Trustees (page five)

The Sport’s Directors

Appointed Trustees / Members of the Board of Directors

Head Coaches

Assistant Coaching Staff Members

Our Participants

Parents and Fans

When having a question, concern or problem, participants, parents and fans are to follow the chain of command in reverse order... Example, go to a member of the assistant coaching staff first, then the head coach, etc.

ARTICLE EIGHT - ORDER OF BUSINESS FOR MEETINGS

Section One -

The following will be the official order of business for all meetings of the RSAA Membership and The Board of Directors

1. Call to order by president or presiding officer
2. Reading of the minutes of last meeting
3. Treasurers report
4. President’s report
5. Sport Director’s reports (in season first)
6. Committee reports
7. Old or unfinished business
8. New business
9. Final remarks
10. Adjournment

ARTICLE NINE - BOARD OF DIRECTORS

Section One -

The Board of Directors as a whole shall be made up of both elected and appointed members.

Section Two -

Elected members of the BOD are as follows. The position of President, Vice-President, Secretary, Treasurer, and three Trustees.

Section Three -

All elected members shall be elected in the month of November of each year and will serve their term from January 1st to December the 31st of the following year.

Section Four -

No member of the BOD may hold more than three (3) positions at one time.

Section Five -

If any position on the BOD becomes vacant for any reason during the course of the year. The presiding president shall have and hold the authority to appoint a new person to fill that position. If it is an elected position, any such appointment will stand until the next election of the association. If appointed, than any such person will be bound by other requirements stated herein.

Section Six -

All appointed members of the BOD shall be appointed by the duly elected president in January of each year. The BOD may not insist on any person being appointed to any one position. If any person is rejected for just cause and a 2/3rds vote is in order by the BOD, it shall be the president's responsibility to find another person to fill the position. The number of appointed members of the BOD is at the discretion of the duly elected president.

Section Seven -

THE PRESIDENT - The president shall be the executive in charge of day to day operations of the association. He/she can make decisions for the association or any program in between meetings. His decision shall be in force until the next meeting at which the BOD may vote to overrule him/her. He/she shall be the official spokesperson for the association and all questions or inquires from media sources shall be directed to him. Shall have and hold the authority to suspend any coach, participant, director, officer or fan for just cause. Shall work closely with the BOD and keep them informed as much as possible on the problems, progress, and development of any and all programs. Shall be visible at as many programs, games and events as his/her schedule may permit. Shall have and hold the authority to give extra duties to any member of the BOD. And shall have and hold the authority to discipline and/or suspended any appointed member of the BOD for just cause. May ask for a recall of any elected member of the BOD who does not fulfill their duties of the position they were elected to serve. A 2/3rds vote will be needed to remove any elected officer and a simple majority vote will be needed to remove any appointed member of the BOD. May from time to time communicate with the BOD as a whole through either telephone poll or through electronic mail to ask for a decision from the BOD on any one matter that may arise. Shall be the first signature on all association checks. Shall have and hold the authority to apply and enforce executive orders from time to time for the betterment of the RSAA. Shall have the authority to approve purchasing of items that are deemed needed for any one sport, program or event. Shall be the only person to have the authority to call the BOD together for a meeting. And shall set the schedule for same.

Section Eight -

The Vice-President - The Vice-President shall have and hold all the duties and responsibilities as the President in the temporary incapacity of the President. He/she will carry our all other duties assigned to him by the President and/or the BOD as a whole. Shall be the alternate signature for all association checks.

Section Nine -

The Secretary - The elected secretary shall have and keep an accurate account of the minutes of all meetings of the BOD and the general membership. Shall provide copies of the minutes of the previous meeting. And shall carry out any and all other duties the President or BOD may assign to him/her. The Secretary shall keep a book on all minutes of previous meetings at all meetings for research purposes.

Section Ten -

The Treasurer - The elected treasurer shall keep the financial books of the association and will ensure that all accounts of the association are in order at all times. Shall present a written report of any and all accounts to the BOD at all meetings. Shall be the second signature on all checks of the association. Shall carry out any and all other duties assigned to him/her by the President and/or the BOD as a whole.

Section Eleven -

Three Elected and Appointed Trustees - There are three elected and at this time, three appointed trustees. These six people shall work in conjunction with the President and the BOD as a whole. Shall carry out any and all duties assigned to them by the President and/or the BOD as a whole. The number of appointed Trustees shall be at the discretion of the presiding President and shall appoint such persons to their respective positions in January of each year. Each appointed trustee and appointed member of the BOD shall be up for reappointment in January of each year by the duly elected President.

Section Twelve -

Sport Directors - Our Sport Director's Basketball, Baseball, Flag Football, Contact Football and Cheerleading shall be responsible for running their sport within the guidelines that the BOD have set up. Will ensure that everyone involved in their sport is following all the rules and regulations of this association. Will keep the President informed by contacting him/her at least two (2) times a week during their sport and will keep the BOD informed at all meetings of the BOD. Have and hold the authority to make informative decisions that pertain to their sport. Have and hold the authority to suspend any such person who is found to be in direct violation of any rule or regulation of this association. (The president must be informed before any such action takes place.) Have and hold the authority to arrange practice/game schedule for his/her sport. (Head coaches do not have the right to have a say in such matters.) Will carry out any and all duties assigned to them by the BOD or the President. Will follow any executive order that may be handed down by the President. Will be responsible for filling any and all open coaching positions within their sport. The BOD as a whole shall have the final say in any and all appointments of coaching positions. Shall be responsible for staying within their allotted budget which shall be equal to their fund raising efforts of the previous year. Items that may push the program over budget may be approved by the President if it is less than \$500 or the BOD if it is more. The Director shall be responsible for setting a date, time, and means for participants to have pictures taken by a third party. Who takes those pictures shall be at the discretion of the Director. They shall also be responsible for scheduling their banquet/party/picnic for their sport and shall set the amount for parents and guests to pay in order to attend same.

Section Thirteen -

Assistant Directors - That person will have and hold all of the duties as the director in the absents of the director and will carry out any and all other duties assigned to him/her by the President. Any and all assistant directors MUST have prior approval by the sitting president as they are appointed positions.

Section Fourteen -

No member of the Board of Directors shall have, nor hold the authority to tell another member of the BOD that he/she is wrong or is doing something improper. When questions/concerns are at hand members of the BOD are to speak with the presiding President on any such matter and the presiding President shall determine if the question/concern is valid and shall seek and resolution to any such concerns or questions. Please note that the director is in charge of his/her sport and shall have the authority to make decisions for that same sport within the guidelines, policies, rules and regulations of the RSAA.

ARTICLE TEN - OTHER RULES, PROCEDURES, AND POLICIES

Section One -

No coach shall have the authority to make any decisions as pertaining to moving practice from one place to another, rescheduling any game, postponing any game, without the acceptance and approval of the director in charge. Those decisions normally left to the director are exactly that the director's decision.

Section Two -

All members, elected officers, coaches, coaching staff members, appointed members of the BOD will treat each other with the proper respect at all times.

Section Three - Meeting a quorum to attend to business

A quorum for BOD meetings shall be half of the current members of the BOD plus one member. A quorum for any general membership meeting shall be a total of 8 members present. When a quorum is present, any and all business may be attended to and addressed. If a quorum is not present than no business may be attended to and the meeting shall be postponed.

Section Four - "The Jim Latchford Memorial Award"

The Jim Latchford Memorial Award is the highest honor that may be bestowed upon any person within the RSAA. Jim Latchford a founding member of this association and very fondly known as the "Father" of the RSAA worked extremely hard to develop this organization "FOR THE KIDS". This award is given to any person(s) who in the past 12 months (one year) have given a level of time, development and work to further this association. Previous award winners choose the new winner, this is a requirement set by Mr. Latchford's son, John and his widow. The award does not have to be given out each year.

Section Five -

The separation of meetings are as follows... BOD meetings are restricted to members of the Board of Directors only. However general members may request to come before the BOD if the guidelines found elsewhere herein are followed. General meetings held at least once during each sport may be attended by any general member of this association. Any non member who wishes to address the RSAA at any general meeting must first obtain permission from the presiding president.

Section Six -

Sport Directors, who are members of the BOD will send a weekly report (in season) to every other member of the BOD by means of electronic mail stating the progress of their sport and any problems/concerns/questions that may have to be attended to. Further, the presiding president will send a weekly e-mail to the members of the BOD stating any problems/concerns/questions that may need to be addressed outside of the regular report from the director.

Notes

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